

**SALEM SCHOOL BUILDING/CONSTRUCTION COMMITTEE
MEETING MINUTES
JANUARY 11, 2012**

Attending:

Elbert Burr, Chairperson
William Weinschenker
John Bernier Allyson Geida
Steve Buck
Diane Weston, Recording Secretary

Guests:

Donald Bourdeau
Robert Banning
Kenneth Sgorbati

Absent: Robert Green

Chairperson Elbert Burr opened the meeting at 7:00 P.M.

1. Approval of Minutes

M/S/C (Weinschenker/Buck) to approve the January 4, 2011 minutes as presented.

Vote: approved unanimously.

2. Additions & Revisions

None

3. Electrical Discussion

Robert Banning from Silver/Petrucelli reported to the Committee the findings of the electrical meter readings.

The recording meters monitored the usage for one month. The meters gave readings every 15 minutes. They were placed where the power enters the building and where the power branches off to the 1990's addition.

The overall electrical for the school is fine. The usage peaked at 700amps; average daily use peaked at 500amps. The capacity for the school is 1200amps.

The voltage is average at the main; the 1990's addition is within typical operating range.

Mr. Banning explained the chart and how to look for the surges and spikes.

There were three significant low voltage conditions that occurred over the month.

E. Burr questioned if these conditions would affect the fuse and electrical panels. Mr. Banning said they could have an affect but necessarily; it would be more the load that would suffer.

The result of the monitoring is the problem is with the outside incoming voltage (CL&P lines).

Mr. Banning submitted a complaint to the CL&P Customer Service; this was done on January 10, 2012. He will follow up with CL&P; he is the contact person for this problem.

Other improvements will be made as part of the project.

New outlets will be placed in classrooms dedicated to the sensitive electronic equipment, i.e.: smart boards, computers, etc. New wiring and panels will be added; surge protectors will be added to service the new outlets only.

4. Review final plans and expenses of renovation with John Ireland before the January 17, 2012 State meeting.

John Ireland did not attend the meeting. E. Burr had spoken to him and felt as though we were ready for the State meeting.

5. Discuss number of members that will be attending the January 17, 2011 State meeting.

Attendees for the meeting will be Elbert Burr, Chairperson Salem School Renovation Committee and Steve Buck, Chairperson Salem Board of Education. John Bernier might possibly attend. They will leave Salem Town Hall at 7:30 A.M.

Adjustments to the plans after the State meeting will probably be necessary.

The estimate for the review time could be 30 days or more. Mr. Sgorbati stated a local review could be done. The Committee consensus was to have the State do the review.

As soon as the plans are cleared with the State, the bid packages can be ready.

Discussion took place on the hiring of a "Clerk of the Works". This could be done soon; an advertisement could be placed in a local paper and on the Town of Salem website.

M/S/C (Weinschenker/Buck) to authorize Elbert Burr, Chairperson, to place an advertisement in local distribution media to solicit a "Clerk of the Works" to act as the owner's representative with special expertise in window installation, roofing, and general construction for the Salem School Renovation Project.

Vote: approved unanimously.

6. Public Comment

None

7. Adjournment

M/S/C (Weinschenker/Geida) to adjourn meeting at 8:09 P.M.

Vote: Approved unanimously.

Respectfully Submitted,
Diane Weston, Recording Secretary